Scientific Poster Presentation Guidelines SBMT

All Poster abstracts must be submitted electronically via the SBMT Poster Submission Website.

General topics covered at the SBMT Annual Meeting include (not limited to):

Neurosurgery
Neurology
Neuro-oncology
Psychiatry
Radiology
Neuroscience
NeuroEngineering
Nano-Bio-Electronics
Neurodegenerative Disorders
Spine and Spinal Surgery
Policy
BCI
Machine learning
Investment and Investor funds

Submission Guidelines

Include a clear and concise title: Your title should communicate the main point of your research. Make sure it is not too long or too complex. Limit your title to **30 words or less.**

Include a clear and concise message: Your poster should communicate clearly and concisely about your research. Make sure it is easily understandable by both experts and non-experts. Limit the body of your Poster abstract to **500 words** or less (it should fit on one page).

Be transparent about conflicts of interest: **Disclose any potential conflicts of interest** that may bias your research. Be transparent about funding sources, affiliations, and industry-sponsored research.
The content **may not promote the proprietary interests of any commercial entity**; evident bias favoring a particular product or company is grounds for rejection.

Accurately represent your research: Ensure that your posters represent your research truthfully and honestly. Avoid making false claims or exaggerating results.

Use of Artificial intelligence for writing and preparing presentations, discouraged, but has to be acknowledged and referenced clearly.

Respect privacy and confidentiality: Protect the privacy and confidentiality of research participants. Do not disclose any confidential or sensitive information without permission.

All recommendations involving clinical medicine must be based on evidence accepted within the profession of medicine as adequate justification for their indications and contraindications in the care of patients.

Give credit where it's due: Acknowledge the contributions of all researchers, including students and technicians. Ensure to cite all sources and honor those who helped with the research.

All scientific research referred to, reported, or used to support or justify a patient care recommendation must conform to generally accepted standards of experimental design, data collection, and analysis.

Use proper attribution: Use proper attribution for images and data in your poster. Obtain permission before using images or data from other sources.

Use a clear, readable layout: Your poster should be easily read and understood, even from a distance. Use clear fonts, appropriate spacing, and eye-catching graphics.

Choose appropriate colors: Use colors that are easy on the eyes and complement the theme of your poster. Avoid using too many colors or conflicting color schemes.

Use high-quality images: Use high-resolution images that are clear and not distorted. Use images that are relevant to your research and support your message.

Use bullet points: Use bullet points instead of long paragraphs to convey information. This makes it easier for viewers to read and understand your research.

Engage with your audience: Engage with your audience by making eye contact and using gestures.

Avoid inappropriate language or images: Use language that is clear, concise, and follows scientific norms. Avoid using inappropriate or offensive language or photos that may offend some viewers.

Submitting Your Poster
The Poster abstract should include the first author's and all co-authors' names and affiliations - institutions.

We highly recommend that you become a member and register as soon as possible to take advantage of the discounts for registration and hotel accommodations.

The use of standard abbreviations is desirable. A unique or unusual abbreviation must be placed (in round brackets) after the first appearance of the word(s) for which it stands. The online Poster abstract submission procedure will not accept Poster abstracts that exceed 500 words (body of the Poster abstract).
For questions regarding the online submission process, please e-mail:
babak.kateb@brainmappingfoundation.org
Instructions
Please follow the instructions on the screen at the Poster submission portal.

When finalizing the online submission, it is imperative to click the «submit» button for the final submission of the Poster abstract; a message will then appear informing you that the file has been submitted successfully. This confirmation of receipt is <u>NOT</u> a notice of acceptance of your Poster abstract.

If no confirmation from SBMT is received, the Poster abstract submitter should contact **babak.kateb@worldbrainmapping.org** within one week of submitting the Poster abstract.

Submitting a Poster abstract for presentation does not constitute registration for the conference. Poster presenters must register to attend the congress by following the instructions for online registration. Discounts and promotions may apply when you submit a poster.

Regulations
The presenting author must ascertain that all authors are aware of the content of the Poster abstract before submission to SBMT.

The presenter and co-authors must identify any financial interest in products or processes described in the Poster abstract.

In submitting a Poster abstract, the authors accept that the information to be reported is for exclusive presentation in the session to which the Poster abstract will be assigned if accepted. This information should not be presented at a commercially sponsored satellite symposium.

Poster abstracts must be submitted and **<u>presented at the conference in English.</u>**

Notification of receipt and acceptance will be sent only to the corresponding author via E-mail.

General Information - Authors will be asked to select the following:

Topic category: choose the topic category that refers to the main subject of the Poster abstract. The Scientific Committee reserves the right to re-categorize the Poster abstract.

Presentation preference: authors should indicate their presentation preference (oral, poster, or no choice). Please note that the Scientific Committee will decide on the presentation format.

<u>Keywords:</u> authors are required to provide 3-6 keywords (start from general keywords, for example, "Neurosurgery," to more specifics such as "brain tumor" or "nanotechnology").

<u>Format:</u> The poster size is a maximum of 3 (height) x 5 (length) feet. To be **<u>Brought by Presenter.</u>**

Posters may be displayed for the duration of the meeting.

An author could submit Multiple Poster abstracts, but each poster should be presented by a different presenter (co-authors) unless it is allowed by the congress secretariat: babak.kateb@worldbrainmapping.org.

The Poster abstract is selected for presentation in a poster format. Poster abstracts are grouped by topic and are displayed throughout the meeting.

Oral presentation: Highest-ranking Posters/submissions will be selected for oral presentations.

Poster Abstract Selection Process
An international panel of experts in the subject field will review poster abstracts submitted for presentation.
The Poster abstract will be peer-reviewed to ensure fairness and eliminate possible bias and chosen based on ranking by the science committee.
Research not yet performed and results not yet obtained will be banned.
Poster abstracts selected for oral and poster presentation should be presented at the meeting. If a chosen contributing author cannot attend, he should assign a replacement and inform the SBMT meeting manager of the relief as soon as possible.
World Brain Mapping Foundation and SBMT sponsored posters. (By SBMT Fellows and Interns only.)
All posters submitted to the AWC SBMT that the WBMF or the SBMT sponsors must display

affiliation to them. The respective current logos should be displayed. You can see the logos in the Press kit.
All sponsored posters and printed material will be financed by the WBMF and SBMT and as such is property of the SBMT. Removing the material without prior consent will be considered misconduct.
Fellows and Interns that work in a determined poster will be categorized as a working group. The poster will then be assigned to that Subcommittee working group and will belong to the designated subcommittee with the aim of turning the poster into a research paper.